

# Quinte Home Builder's Association

## 2024 Quinte Home & Cottage Show Exhibitor Rules & Lease Agreement

### **BOOTH DISPLAY & SETUP/REMOVAL**

- A)** The exhibitor agrees to occupy contracted booth space leased from the Quinte Home Builder's Association. Unless written approval is received from the QHBA & the Home & Cottage Show Committee/Show Director, the maximum booth space to be rented per business is four (4). The Home Show Committee reserves the right to reduce requested booth space should they see fit for the benefit of the show. All space must be occupied by business listed on application. Signs/business cards or other material showing or promoting another business may not be present unless otherwise authorized with written permission from the QHBA and the QHCS Committee/Show Director. Spaces may not be sublet without written permission from the QHBA. It is also important that your booth have company representatives in attendance at all times. The QHCS showcases your business and your brand to potential clients/consumers who pay a premium to enter – make the best use of your dollars – be present.
- B)** Special requests for booth location will be considered, but cannot be guaranteed. The QHBA and the Home Show Committee reserves the right to determine the eligibility and location of the exhibitors and exhibits, the ability to reject or remove exhibitors and exhibits\*, and right to relocate exhibitors and exhibits when in the committee's opinion is in the best interest of the Show. *\*This includes, but is not limited to: persons, conduct, printed matter, souvenirs, or novelties which may affect the Show.*
- C)** One 110 power outlet will be provided for each exhibitor booth. It is the responsibility of the exhibitor to ensure their booth does not exceed available power. Should additional power be needed, it must be requested in advance through the application process or in writing to the Home & Cottage Show Committee, and the exhibitor will be responsible for any additional charges to supply such power. Requests for power at the Show, if accommodated, will be subject to a \$500 administration fee.
- D)** All exhibits must be in place for showing no later than 1pm on the Friday morning of the Show. Failure to comply will result in a charge of \$150 per booth. All displays and goods must not exceed dimensions of leased booth area, nor obstruct neighboring booths and walkways. Obstruction includes both visual and audio interference. Complaints from other vendors and/or visitors will be handled on an individual basis. See section "B" above.
- E)** The exhibitor agrees to remove his exhibit, products, display, décor, stock and equipment from the show buildings by 12 pm on the Monday following the close of the show. In the event of failure to comply with the above statement, the exhibitor agrees to reimburse the Quinte Home Builder's Association for any additional fees that may be levied by the building owners for any period beyond the date advertised to when the exhibitor's materials are removed. A removal fee of \$250 per booth will be applied. The exhibitor also agrees that no displays may be dismantled or goods removed during the entire run of the Show, and must stay intact and present until the close of the Show. Penalties will apply to exhibitors who dismantle or depart before the close of the show in the amount of \$500.

### **INSURANCE & SAFETY**

Exhibitors must provide a current Certificate of Insurance, at their own expense, prior to setup of booths or exhibits. That insurance coverage will begin on the date of set up date of the Show and terminates after the final move out date. The policy shall protect the Quinte Home Builder's Association, The Corporation of the City of Belleville, and the Quinte Sports and Wellness Centre as additional named insured. This shall insure the exhibitor against all claims, demands, actions or proceedings for sums of money, damages, costs, penalties and losses, and all liability which may be imposed by law for: loss of life, personal injury, or damage to or loss of property arising from or in any way connected with the exhibitor's presence or operations at the Quinte Home and Cottage Show. Full insurance coverage per the requirements of the City of Belleville will be provided to all exhibitors.

The Quinte Home Builder's Association will use all reasonable precautions for the protection of the public and property, but will not be held responsible for any loss or damage caused by fire, theft or otherwise. The exhibitor accepts all risks associated with the use of exhibit space. The exhibitor shall not make any claim or take any legal action, whatsoever, against the Quinte Home Builder's Association, Home Show Committee members, Show sponsors, other exhibitors, the owner of the building and their respective agents; servants and employees, and members of the public attending the Show.

### **EXHIBITOR'S PROPERTY**

All the exhibitor's property brought to the Show shall be done so at the sole risk of the exhibitor. The Quinte Home Builder's Association assumes no responsibility for any damages thereto. The exhibitor shall assume all responsibility for any loss or damage to their property however caused. The QHBA will not be held responsible for any lost or stolen items, personal or otherwise. The Quinte Home Builder's Association will undertake measures to ensure reasonable security for booths and merchandise during the closing hours of the show, but will not be held liable for loss or damage due to, but not restricted to: fire, flood, theft, Act of God, or anything beyond the control of the Quinte Home Builder's Association.

#### **CANCELLATION AND TERMINATION OF SHOW CONTRACT**

This contract may only be canceled or forfeited by written notice and approval from the Home Show Committee. This is a large show and material is printed well in advance of the show. Refunds will be given as follows:

**Before Dec 31:** Full refund less a \$100 admin fee. **Jan 1 to Feb 1:** 50% refund less a \$150 admin fee.

**After February 1:** Absolutely no Refunds.

#### **ACCEPTANCE OF RULES**

By submitting your application to the Quinte Home & Cottage Show via our online application and payment system, the Exhibitor agrees to abide by all rules and regulations, and adapt to any rule or regulation change deemed necessary prior to, during, and after the Show. The Exhibitor agrees that this agreement represents the only contract or representation, written or verbal, for show space lease and that no other guarantee or warranties are implied. Acceptance into the show is not guaranteed until you receive notice from the QHBA. The exhibitor's handbook with specific QHLS Show information and guidelines will be sent prior to the show.

**Contact: Quinte. Home Builders Association**

**Tel: 613-970-2216**

**Email: [quintehomebuilders.com](http://quintehomebuilders.com)**