



Exhibitor Application
46th Annual Quinte Home & Lifestyle Show
Quinte Sports & Wellness Centre
265 Cannifton Rd, Belleville
April 7-9, 2017



Applicant Information		
Business Name of Exhibitor (must be the same as Display Name):		
Contact Email Address:	Contact Name:	Contact Tel:
Current address:		
City:	Prov:	Postal Code:
Products or Services to be displayed:		
Comments/Special Requests:		
All booth spaces must have proper show flooring, with edges taped to the arena floor. Tape must be purchased from the City of Belleville or through the QHBA. Please indicate the number of rolls of tape required ____ x \$5(per roll). Will you purchase the tape through ____ City of Belleville or ____ QHBA? Please check only one option.		
Exhibitor Badges – 4 wristbands issued per exhibitor. Please order additional wristbands		
I require ____ additional Exhibitor Wristbands x \$5 each = \$_____.		
QHBA will notify exhibitors when wristbands are available for pickup.		
Show entrance tickets will be available prior to the show opening. All tickets purchased prior to the show are available to members only at 50% off the ticket price.		
Booth Space Information		
Booths are generally 10' wide x 9' deep with the exception of a few end booth spaces with are 10" deep x 9" wide. Up to a maximum of 4 booth spaces may be purchased unless otherwise authorized by the QHBA.		
QHBA Member: \$550 plus HST per booth x ____ booth(s) = \$_____		
*Non Member: \$1100 plus HST per booth x ____ booth (s) = \$_____		
* Non members: a non-refundable deposit via cash or certified cheque of \$250 must accompany your application prior to acceptance into the show.		
Power requirements: One 110 volt outlet is included in your application. Additional outlets must be purchased in advance.		
Number of additional outlets required ____ at \$50 per outlet		
Book Early and Save Promo Applied: _____ Authorized QHBA Signature: _____		
Certificate of Insurance		
A current and valid COI (Certificate of Insurance) is required with each application. Details outlining COI specifications can be found on Page 2 of this application. Exhibitors who have not submitted required COI's will not be permitted entry for set up at the show.		
Member Applications are due by January 31, 2017 (except for applications received under the Book Early and Save Promotion). All regular applications will be processed and invoiced after February 1, 2017. No refunds or cancellations will be accepted after February 1, 2017, See Page 2 of this application for details.		
Non-Member applications must be paid in full not later than March 1, 2017.		
Submission of this application does not guarantee you a spot in the show. All applications are subject to approval by the QHBA & the Home & Lifestyle Show Committee Chair.		
Authorized Signature		
By signing below, you agree that you have read and understand the terms and conditions as set out on both pages of this application.		
Signature:	Date:	
Please Print Name:		
Contact Tel:	Email address:	
Completed applications must be submitted via email to the QHBA		
info@quintehomebuilders.com	Ruth Estwick, Executive Officer	Phone: 613.970.2216



Quinte Home Builder's Association 2017 Quinte Home & Lifestyle Show Exhibitor Rules & Lease Agreement

BOOTH DISPLAY & SETUP/REMOVAL

A) The exhibitor agrees to occupy contracted booth space leased from the Quinte Home Builder's Association. Unless written approval is received from the QHBA & the Home & Lifestyle Show Committee Chair, the maximum booth space to be rented per business is four (4). The Home Show Committee reserves the right to reduce requested booth space should they see fit for the benefit of the show. All space must be occupied by business listed on application. Signs/business cards or other material showing or promoting another business may not be present unless otherwise authorized with written permission from the QHBA and the QHLS Committee Chair. Spaces may not be sublet without written permission from the QHBA. It is also important that your booth have company representatives in attendance at all times. The QHLS showcases your business and your brand to potential clients/consumers who pay a premium to enter – make the best use of your dollars – be present.

B) Special requests for booth location will be considered, but cannot be guaranteed. The QHBA and the Home Show Committee reserves the right to determine the eligibility and location of the exhibitors and exhibits, the ability to reject or remove exhibitors and exhibits*, and right to relocate exhibitors and exhibits when in the committee's opinion is in the best interest of the Show. **This includes, but is not limited to: persons, conduct, printed matter, souvenirs, or novelties which may affect the Show.*

C) One 110 power outlet will be provided for each exhibitor booth. It is the responsibility of the exhibitor to ensure their booth does not exceed available power. Should additional power be needed, it must be requested in advance through the application process or in writing to the Home & Lifestyle Show Committee, and the exhibitor will be responsible for any additional charges to supply such power. Requests for power at the Show, if accommodated, will be subject to a \$300 administration fee.

D) All exhibits must be in place for showing no later than 11 AM the Friday morning of the Show. Failure to comply will result in a charge of \$50 per booth. All displays and goods must not exceed dimensions of leased booth area, nor obstruct neighboring booths and walkways. Obstruction includes both visual and audio interference. Complaints from other vendors and/or visitors will be handled on an individual basis. See section "B" above.

E) The exhibitor agrees to remove his exhibit, stock and equipment from the show buildings by 12 Noon on the Monday following the close of the show. In the event of failure to comply with the above statement, the exhibitor agrees to reimburse the Quinte Home Builder's Association for any additional fees that may be levied by the building owners for any period beyond the date advertised to when the exhibitor's materials are removed. The exhibitor also agrees that no displays may be dismantled or goods removed during the entire run of the Show, and must stay intact and present until the 4 PM closing of the Show.

INSURANCE & SAFETY

Exhibitors must provide a current Certificate of Insurance, at their own expense, prior to setup of booths or exhibits. That insurance coverage will begin on the date of April 6, 2017, and terminates after the final move out date, April 10, 2017. The policy shall protect the Quinte Home Builder's Association, The Corporation of the City of Belleville, and identify the Quinte Sports and Wellness Center, in which the Show is held, and insure the exhibitor against all claims, demands, actions or proceedings for sums of money, damages, costs, penalties and losses, and all liability which may be imposed by law for: loss of life, personal injury, or damage to or loss of property arising from or in any way connected with the exhibitor's presence or operations at the Quinte Home and Renovation Show.

The Quinte Home Builder's Association will use all reasonable precautions for the protection of the public and property, but will not be held responsible for any loss or damage caused by fire, theft or otherwise. The exhibitor accepts all risks associated with the use of exhibit space. The exhibitor shall not make any claim or take any legal action, whatsoever, against the Quinte Home Builder's Association, Home Show Committee members, Show sponsors, other exhibitors, the owner of the building and their respective agents; servants and employees, and members of the public attending the Show.

EXHIBITOR'S PROPERTY

All the exhibitor's property brought to the Show shall be done so at the sole risk of the exhibitor. The Quinte Home Builder's Association assumes no responsibility for any damages thereto. The exhibitor shall assume all responsibility for any loss or damage to their property however caused. The QHBA will not be held responsible for any lost or stolen items, personal or otherwise. The Quinte Home Builder's Association will undertake measures to ensure reasonable security for booths and merchandise during the closing hours of the show, but will not be held liable for loss or damage due to, but not restricted to: fire, flood, theft, Act of God, or anything beyond the control of the Quinte Home Builder's Association.

CANCELLATION AND TERMINATION OF SHOW CONTRACT

This contract may only be canceled or forfeited by written notice and approval from the Home Show Committee. This is a large show and material is printed well in advance of the show. Refunds will be given as follows:

Before Dec 31: Full refund less a \$50 admin fee. **Jan 1 to Feb 1:** 50% refund less a \$100 admin fee. **After February 1:** No Refunds.

ACCEPTANCE OF RULES

The exhibitor agrees to abide by all rules and regulations, and adapt to any rule or regulation change deemed necessary prior to, during, and after the Show. Exhibitor agrees that this agreement represents the only contract or representation, written or verbal, for show space lease and that no other guarantee or warranties are implied. Acceptance into the show is not guaranteed until you receive notice from the QHBA. The exhibitor's handbook with specific QHLS Show information and guidelines will be sent prior to the show. **INITIAL** _____